

Human Resources Memorandum

SUBJECT: BU 10 Accelerated PLP 2012 Accrual Program	NUMBER: HR 12-014
	DATE ISSUED: 07/12/12
DISTRIBUTION: All Employees	EXPIRES: NA

This information affects Bargaining Unit (BU) 10 employees. As most other bargaining units, BU 10 agreed to the twelve (12) days of PLP July 1, 2012 through June 30, 2012.

In the PLP full-time employees are credited with 8 hours of personal leave in exchange for 4.62% pay reduction. Part-time employees' PLP and reduction will be prorated accordingly.

BU 10 employees also negotiated the option to accelerate the PLP period. Effective August pay period employees may elect to accrue PLP up to three (3) days per month with the corresponding monthly pay reduction 9.23% for two (2) days or 13.85% for three (3) days. If the employee decides to accelerate with three days per month they would have fulfill the 12 days requirement by November 2012. (July 1 PLP, August 3 PLP, September 3 PLP, October 3 PLP, November 2 PLP = 12 PLP days meet the requirement).

Employees who elect to participate in the accelerated PLP option are required to submit a memo to their Personnel Specialist by August 15, 2012 with a copy to the Labor Relations Office attention: Teresa Navarrete. This election is irrevocable. The Accelerated PLP Accrual Program memo can be found at <http://nrm.dfg.ca.gov/FileHandler.ashx?DocumentID=48155>.

If you have any questions related to the intent of the contract language, please feel free to contact Teresa Navarrete at 916-653-1033. If you have any questions related to the processing of the requests, please contact Cathy SooHoo 916-653-9075.