



2024 COMMERCIAL FISH BUSINESS LICENSE RENEWAL NOTICE

IMPORTANT INFORMATION: SUBMITTING YOUR 2024 COMMERCIAL FISH BUSINESS RENEWAL WORKSHEET

The California Department of Fish and Wildlife (CDFW) is asking all customers who are not renewing their licenses online to please mail their renewal worksheets and any additional required documents directly to the address below to streamline the issuance of the 2024 Commercial Fish Business Licenses.

California Department of Fish Wildlife
Attention: License and Revenue Branch
P.O. Box 944209
Sacramento, CA 94244 2090

Your current Commercial Fish Business License will expire December 31, 2023. Please allow 20 business days to process the renewal of your license.

RENEWING YOUR LICENSE ONLINE

You can renew your Commercial Fish Business License online by logging onto the CDFW's Online License Sales and Service at www.ca.wildlifelicenses.com/InternetSales/, and follow the instructions at [Steps to Renew Your License Online](#). Please review and update your contact information when renewing your licenses online.

RENEWING YOUR LICENSE BY MAIL

Please read the instructions before completing the enclosed renewal worksheet. Incomplete or inaccurate renewal worksheets may be returned and will delay the issuance of your license.

1. Review the preprinted worksheet information, strike through incorrect information, and legibly print corrections.
2. Complete the enclosed "Declaration of Additional Owners, Partners, or Officers" if your business has experienced changes in ownership or officers.

3. If your business name or ownership has changed, you must provide documentation showing the changes. Acceptable forms of documentation include the following:
 - Articles of Incorporation
 - Articles of Organization
 - Certificate of Limited Partnership
 - Statement of Partnership Authority
4. Complete, sign, and date 2024 renewal worksheet and the enclosed "Declaration of Additional Commercial Fish Business Plant Locations" if you are adding plant locations to your license.
5. Enclose your check, money order, or completed credit card authorization form (enclosed).
6. Send your completed worksheet, payment, and Declaration of Additional Commercial Fish Business Plant Locations (if required) to the License and Revenue Branch.

COMMERCIAL FISHERIES REPORTING

Fish businesses that possess one or more of the licenses below must report landings electronically:

- Multifunction License (for fish businesses that report the sale or delivery of commercial fish landings)
- Fisherman's Retail License
- Fish Receiver's License

The landings are required to be submitted as electronic fish tickets in the E-Tix web-based application managed by the Pacific States Marine Fisheries Commission (PSMFC). Please ensure your E-Tix account is set up under your active licensed Dealer ID.



Businesses that have changed their names will require a new E-Tix account from PSMFC.

Effective January 1, 2024, Fish and Game Code § 8030 will exempt live bait dealers from needing to purchase a fish business license if they exclusively purchase, sell, take, or receive live marine fish for use as bait. Live bait dealers will need to register with the Department for the exemption and electronically report live bait landings.

The electronic fish tickets must be submitted within three business days of the landing, unless the landing includes sablefish, groundfish trawl or bluefin tuna which must be submitted within 24 hours.

Paper landing receipts are no longer being accepted.

Fish Businesses planning to land salmon in 2024 should monitor the Pacific Fishery Management Council outcomes regarding any new reporting requirements.

<https://www.pcouncil.org/>

If you have not yet created an E-Tix account, need to create a new account following a business name change, request a free one-on-one training, or have E-Tix questions, please contact: etix@psmfc.org.

For questions regarding the electronic reporting requirements of commercial landings, please contact CDFW's Marine Fisheries Statistical Unit at (562) 342-7130 or ElectronicFishTicket@wildlife.ca.gov.

Additional resources can be found at <https://www.wildlife.ca.gov/Fishing/Commercial/Landing-Resources>.