Review Process Flowchart for Bank Amendment Packages
(CDFW-Approved Banks)

*Fees adjusted annually per FGC § 1799.1(a)

**DISCLAIMER:** This flowchart is for general information only, and does not limit or change the requirements of Chapter 7.9 of the Fish and Game Code

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**Bank Amendment Package**
- Initial Review Fee ($7,539.25*)

**Simple Amendment**
- or-

**Complex Amendment** ($17,591.50*)
- 30 days to submit fee

- If requested information not received in 60 days, deemed unacceptable (may resubmit with new fee)

- Not complete (may resubmit)

- Complete

- Unsolicited changes to Bank Amendment Package ($10,052.25*)

- Not acceptable (may resubmit with new fee)

- Acceptable

- Approval (Final signed)

- Implementation Fee (total $60,313.50*)
Bank Amendment Package Flowchart Notes:

1 – FGC § 1798.6(a) describes what is included in Bank Amendment Package. FGC § 1798.6(c)(2) describes the initial review fee.

2 – FGC § 1798.6(c)(3) describes how an additional fee is decided. 90-day review period will not start until the fee is received.

3 – The department shall provide written notice as to whether the package is complete and whether the additional fee of $17,539.25* is needed to cover the department’s review costs. The additional fee is due within, 30 days of that notice FGC § 1798.6(c)(3).

4 – FGC § 1798.6 (f) If the person seeking to amend the bank proposes changes to the bank amendment package that have not been solicited by the department during its review then a fee (per unsolicited change) of $10,052.25* may be required by the regional manager to cover the reasonable cost of the department’s services in reviewing the changes. A new 90-day review period will begin upon receipt of the proposed changes and the associated review fee.

5 – FGC § 1798.6(e) If the department needs supplemental information during its review, the regional manager will make the written request. The bank sponsor has 60 days to provide the requested information, otherwise the package is deemed unacceptable.

6 – The department shall determine whether or not the Bank Amendment Package is acceptable and notify the person who submitted the package of the determination. FGC § 1798.6(c)(4).

7 – If the department determines that 90 days is insufficient time to complete its review of the bank amendment package the department may extend the 90-day period for reviewing the bank amendment package by an additional 60 calendar days. FGC § 1798.6(g).

8 – Implementation Fee FGC § 1799(e)(2). The department shall collect a total payment of $60,313.50* per bank, to cover the department’s implementation and compliance costs. A 10% penalty fee will be incurred on the amount due if fee is not paid by the due date. Each implementation fee = (credits released/total credits) X $60,313.50*.

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**LEGEND**

- **Yellow box**: optional at discretion of Bank Sponsor
- **Blue box**: requires fee to be submitted
- **Green box**: deviations allowed under FGC § 1798.6
- **Orange oval**: review stopping points
- **Pink box**: CDFW needs to act; proceed with flow chart
- **Red solid arrow**: unacceptable; restart and pay fee
- **Red dashed arrow**: not complete; end or restart with no fee
- **Black dashed arrow**: optional routes decided by CDFW
- **Blue dashed arrow**: optional routes decided by Bank Sponsor
- **Black solid arrow**: everything else