The Resources Agency

DEPARTMENT OF FISH AND GAME
POST & BID VACANCY ANNOUNCEMENT
Bargaining Units 1, 4 and 11

State of California

Print Page	Save As...	Clear Form	1. DATE OF POSTING (mm/dd/yy)

POSITION INFORMATION

2. REFERENCE NUMBER	3. POSITION NUMBER	4. CLASSIFICATION
5. SALARY RANGE	6. PAY DIFFERENTIALS THAT APPLY TO POSITION	7. WORKING HOURS OF POSITION
8. ASSIGNED DAYS OFF	9. GEOGRAPHIC REGION	

10. TENURE (Check one)

☐ Permanent ☐ Limited Term No. of Months_____

11. TIME BASE (Check one)

☐ Full-time ☐ Fractional_____ (specify) ☐ Intermittent

SPECIFIC QUALIFICATIONS AND REQUIRED SKILLS (Attach a separate sheet if additional space is needed.)

12. TECHNICAL & PROFESSIONAL SKILLS & ABILITIES

13. EDUCATION AND/OR LICENSE CERTIFICATION REQUIREMENTS

14. PHYSICAL ABILITIES TO PERFORM ESSENTIAL JOB FUNCTIONS

15. OTHER DEPARTMENTAL REQUIREMENTS

16. DUTY STATEMENT/DESCRIPTION OF DUTIES

FILING INSTRUCTIONS (To be completed by HRB Personnel Office)

17. FINAL DATE AND TIME FOR RECEIVING BID

18. POSTMARKS ACCEPTABLE? ☐ YES ☐ NO

FACSIMILES ACCEPTABLE? ☐ YES ☐ NO

19. You can obtain a Post & Bid Application Form at:
http://www.dfg.ca.gov/hrb/pages/post_bid_application.pdf (or your personnel office.)

20. SEND BID TO:
Department of Fish and Game, Human Resources Branch
Post and Bid Coordinator, Attn:_____
1416 Ninth Street, 12th Floor; Sacramento, CA 95814
Phone #_____ Fax #_____

21. Employee Must Be Available For Contact (Unit 1 & 4 Only):

From: _____ To: _____

NOTE: If selected, the start date must be no earlier than 14 calendar days and no more than 30 calendar days from the acceptance date unless otherwise agreed to by the current hiring supervisors.

22. Expected Reporting Date To Position (Unit 11 Only):

NOTE: If selected, the start date will be the date indicated unless otherwise agreed to by the current hiring supervisors.