



INSTRUCTIONS FOR COMPLETING COMMERCIAL BOAT REGISTRATION WORKSHEET

Contact a California Department of Fish and Wildlife (Department) office if you need additional information regarding commercial fishing licenses.

COMMERCIAL BOAT REGISTRATION REQUIRED

Before a Commercial Passenger Fishing Vessel License, California Halibut Bottom Trawl Vessel Permit, Salmon Vessel Permit, Dungeness Crab Vessel Permit, Market Squid Vessel Permit, Market Squid Light Boat Permit, Market Squid Brail Permit, Spot Prawn Trap Vessel Permit, Coonstripe Shrimp Vessel Permit, Tanner Crab Vessel Permit, or Northern Pink Shrimp Trawl Vessel Permit can be issued, the vessel owner must possess a valid 2019-2020 Commercial Boat Registration (resident or nonresident) for that vessel. (FGC Section 7857(f)).

INSTRUCTIONS

FGC Section 7601 defines a vessel owner as the person or persons designated as the registered owner of the vessel on the certificate of documentation issued by the United States Coast Guard or a copy of the vessel registration issued by the vessel registration agency of the state where the owner is a resident. The vessel registration agency in California is the Department of Motor Vehicles.

1. If you are applying for a commercial boat registration, vessel owners must provide the Department a copy of current proof of ownership for the vessel.
2. Select the required licenses or permits and calculate the amount due.
3. Mail renewal with other permit renewals if necessary, with a cashier's check, money order, personal check* or credit card** authorization form for the appropriate fee to one of the Department offices listed below. **DO NOT SEND CASH*****

IMPORTANT! Please allow **15** business days to process your renewal application.

IDENTIFICATION REQUIREMENTS

California Code of Regulations (CCR), Title 14, Section 700.4(c) states any applicant applying for any license, tag, permit, reservation or other entitlement issued via the Automated License Data System (ALDS) shall provide valid identification. Acceptable forms of identification include:

- Any license document or Get Outdoors identification number (GO ID) previously issued via ALDS.
- A valid driver's license or identification card issued to him or her by the Department of Motor Vehicles or by the entity issuing driver's licenses from the licensee's state of domicile.
- US Military Identification Cards (Active or reserve duty, dependent, retired member, discharged from service, medical/religious personnel).
- US Birth Certificate
- US Certificate or Report of Birth Abroad
- Tribal Identification Card, as defined by each sovereign tribal nation
- US Passport
- A foreign government-issued photo identification
- Certificate of Naturalization or Citizenship
- Birth Certificate or passport issued from a US Territory

At all times when engaged in any activity for which a commercial fishing license is required, the licensee shall have in his or her possession, or immediately available to the licensee, a valid driver's license or identification card issued to him or her by the Department of Motor Vehicles or by the entity issuing driver's licenses from the licensee's state of domicile. A current passport may be used in lieu of a valid driver's license or identification card by a holder of a valid nonresident commercial fishing license issued pursuant to FGC Section 7852(b). The licensee's driver's license, identification card or, if applicable, passport, shall be exhibited upon demand to any person authorized by the Department to enforce this code or regulations. (FGC Section 7852.27)

BUSINESS DOCUMENTATION

All applicants applying as a business must provide documentation verifying the business entity. Acceptable forms of documentation include:

- Articles of Incorporation
- Certificate of Limited Partnership
- Articles of Organization
- Statement of Partnership Authority

CHANGE OF ADDRESS OR CHANGE OF VESSEL OWNERSHIP

FGC Section 7857(m) requires licensees to notify the Department of their old and new address within three months when they move or acquire a new address. To report a change of address: email your address change to LRBCOMM@wildlife.ca.gov, or go online to wildlife.ca.gov/Licensing/Commercial to download the Change of Address form. FGC Section 7881 requires owners to immediately notify the Department if the vessel is lost, destroyed or sold. To report vessel ownership changes, download the Commercial Fishing Vessel, Sold, Lost or Destroyed Form at wildlife.ca.gov/Licensing/Commercial.

NOTICE TO COMMERCIAL BOAT OWNERS

Registrations, licenses, permits and stamps are issued pursuant to FGC Sections 7881, 7920, 8232, 8235, 8280.1, 8494 and 8591, and Sections 120.01, 120.2, 126, 149.1, and 180.3 of Title 14 of the CCR. Pursuant to FGC Section 7857(h), the Department is authorized to collect information from applicants for commercial fishing vessel permits and licenses to maintain a record of licensure. All information requested on this application is mandatory unless otherwise indicated and is confidential pursuant to FGC Section 8022. This information may be released to law enforcement agencies, to federal fisheries management agencies, or pursuant to a court order.

An applicant may obtain a copy of his/her license records maintained by the Department by contacting the custodian of records at the Department's License and Revenue Branch, 1740 N. Market Blvd., Sacramento, CA 95834, (916) 928-5822 or email LRB@wildlife.ca.gov. All requests for copies of license records must be submitted in writing and include the requester's name, address and telephone number.

PAYMENT POLICY

* Personal Checks will be accepted by the Department if name and address are imprinted on the check. Checks returned to the Department due to insufficient funds will render your license or permit invalid. The Department may also deny the issuance or renewal of any commercial fishing license or permit if a person has failed to reimburse the Department for the amount due plus an additional processing fee of \$30 (FGC Section 7852.25). Any commercial fishing activity performed without a valid license or permit is a violation of the Fish and Game Code and therefore subject to enforcement action.

** Credit Cards—Licenses, permits, tags, stamps, or registrations may be purchased with a Visa or MasterCard.

*** **Cash is not accepted at California Department of Fish and Wildlife offices.**

CDFW LICENSE SALES OFFICES

- **EUREKA** - 619 Second St., Eureka, CA 95501 (707) 445-6493
- **FAIRFIELD** - 2825 Cordelia Rd., Ste. 100, Fairfield, CA 94534 (707) 428-2002
- **FRESNO** - 1234 E. Shaw Ave., Fresno, CA 93710 (559) 243-4005
- **LOS ALAMITOS** - 4665 Lampson Ave., Ste. C, Los Alamitos, CA 90720 (562) 342-7100
- **MONTEREY** - 20 Lower Ragsdale Dr., Ste. 100, Monterey, CA 93940 (831) 649-2870
- **REDDING** - 601 Locust St., Redding, CA 96001 (530) 225-2300
- **SACRAMENTO - License and Revenue Branch** - 1740 N. Market Blvd., Sacramento, CA 95834 (916) 928-5822
- **SAN DIEGO** - 3883 Ruffin Rd., San Diego, CA 92123 (858) 467-4201