



INSTRUCTIONS FOR COMPLETING THE QUARTERLY FISH LANDING FEE REPORT

GENERAL INFORMATION

Commercial fisheries landing fees are imposed on all fish landed in California for which a landing receipt has been completed and submitted to the Department of Fish and Wildlife (Department). Statutes governing these fees are found in Fish and Game Code Section 8040 et seq. and the Food and Agriculture Code Section 76900 et seq. Landing fees are calculated on the total weight of fish delivered, based on a rate per pound schedule applicable to specified aquatic species. Persons required to submit landing fees must do so quarterly pursuant to Fish and Game Code Section 8053.

Persons Required to Pay Landing Fees (Fish and Game Code Section 8041):

1. Any person who is required to be licensed as a fish receiver and who receives fish from commercial fishermen.
2. Any commercial fisherman who sells fish to any person not licensed as a fish receiver.

Nonrenewal of Commercial Fish Business License: Any person licensed pursuant to this article who is subject to landing fees, as defined in Section 8041, and who has failed to pay all landing fees and penalties pursuant to Section 8053, shall not be allowed to renew his or her commercial fish business license, permit, or entitlement until payment is made in full to the department (Fish and Game Code Section 8032.5(h)).

Quarter	Payment Due Date
1 st : January 1 through March 31	April 30
2 nd : April 1 through June 30	July 31
3 rd : July 1 through September 30	October 31
4 th : October 1 through December 31	January 31

Information: For further information, contact the California Department of Fish and Wildlife, Accounting Services Branch (ASB), Cash Receipts Unit, at (916) 653-0939.

FORM INSTRUCTIONS

SECTION 1. Enter the applicable Quarter (1, 2, 3, or 4) and Year for the report. Enter the name of the Fish Business or the commercial fisherman, Fish Business I.D. Number, GOID Number, Email Address, and Phone Number.

SECTION 2. If no fish were received this quarter, check the box next to the statement, “No fish received this quarter,” then sign and mail in the report.

SECTION 3. The Rate Per Pound fee by species or species group is round weight as opposed to dressed weight (i.e., fish is landed whole). Enter the total Weight by species as reported on landing receipts submitted to the Department. The total Weight is multiplied by the applicable Rate Per Pound to produce the Fee Amount.

SECTION 4. The Rate Per Pound fee on these species is based on weight in the round. When these species are received in a dressed condition, it is necessary to apply a Conversion factor. Enter the Dressed Weight and/or Round Weight. The Dressed Weight is multiplied by the Conversion factor and the applicable Rate Per Pound to produce the Fee Amount while the Round Weight is multiplied only by the applicable Rate Per Pound to produce the Fee Amount.

SECTION 5. The amount of the landing fees due is the sum of the amounts entered in the last column of the report under the heading Fee Amount. This sum is entered in on the line Fees Due.

Penalty and Interest: Fish and Game Code Section 8053 provides that if the landing fee is not paid within 30 days after the close of the quarter covered by this report, a penalty equal to 10% of the fee shall be assessed, along with interest. If necessary, enter the 10% penalty. Interest is calculated by multiplying the quarterly fee amount due by the statutory interest rate as prescribed by the Franchise Tax Board. Contact (916) 653-0939 for information on the interest rate.

SECTION 6. Print your name and title, then sign and date the form.

Mail this report with a check or money order payable to California Department of Fish and Wildlife for the Total Amount Due to the address below. **DO NOT SEND CASH.**

DEPARTMENT OF FISH AND WILDLIFE
 ASB- Cash Receipts Unit
 P.O. BOX 944209
 SACRAMENTO, CA 94244-2090