

## PROPOSAL SOLICITATION NOTICE

### California Department of Fish and Wildlife 2022 NATIVE WILDLIFE REHABILITATION GRANT PROGRAM

#### POSTING DATE

October 5, 2021 (8:00 am, PST)

#### PURPOSE

The California Department of Fish and Wildlife (CDFW) has established a competitive grant program to support and advance the recovery and rehabilitation of injured, sick, or orphaned wildlife, and conservation education. Funds may be used to support facility operations, improvement and/or innovation in animal care (e.g., refinement of wildlife rehabilitation techniques, enclosure design, dietary or behavioral enrichment; post-release monitoring, surveillance, data analysis; conservation education).

#### GRANTING AUTHORITY

Funding for this Grant Solicitation Notice (PSN) is provided from the Division 2. Department of Fish and Wildlife. Chapter 7.5. Native Species Conservation and Enhancement. Article 5. *Native California Wildlife Rehabilitation Voluntary Tax Contribution Fund*.

#### Fish and Game Code § 1773

The CDFW shall maintain the Native California Wildlife Rehabilitation Voluntary Tax Contribution Fund established pursuant to Section 18749.1 of the Revenue and Taxation Code.

(a) Funds deposited in the Native California Wildlife Rehabilitation Voluntary Tax Contribution Fund pursuant to Article 5.2 of Chapter 3 of Part 10.2 of Division 2 of the Revenue and Taxation Code are for the support of a competitive grant program to be established by the department for the purposes of the recovery and rehabilitation of injured, sick, or orphaned wildlife, and conservation education.

(b) A maximum of 5 percent of the funds allocated to the department may be used to defray the administrative expenses associated with administering the Native California Wildlife Rehabilitation Voluntary Tax Contribution Fund.

#### ELIGIBILITY CRITERIA

To be eligible for grant funding from the competitive grant program established pursuant to Section 1773.1, an applicant shall meet all of the following criteria:

- (a) The applicant shall provide proof that it is a nonprofit organization that operates a wildlife rehabilitation facility permitted pursuant to Section 679 of Title 14 of the California Code of Regulations; or as an authorized satellite facility (sub-permittee).
- (b) The applicant shall be in compliance with all conditions of its Wildlife Rehabilitation Memorandum of Understanding.
- (c) The applicant shall maintain active participation in the Wildlife Rehabilitation Medical Database.

#### HOW TO APPLY

Applications must be submitted electronically by 5:00 p.m. PDT on November 1, 2021 (ATTN: Wildlife Rehabilitation Program / [victoria.monroe@wildlife.ca.gov](mailto:victoria.monroe@wildlife.ca.gov)). Applicants are required to submit an application packet consisting of: (1) cover letter; (2) project description; and (3) records verifying eligibility.

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### FUNDING & DURATION

Anticipated grant term will be March 1, 2022 – November 30, 2022. This is a reimbursable grants program. Allowable costs for reimbursement cannot be incurred before or after the grant term. Grants will range from \$3,000 to \$19,000.

### GRANT TIERS

The available pool of funds will be distributed to eligible applicants using the following tiers based on 2020 wild animal intake and in the amounts shown:

<u>2020 intake</u>	<u>Grant amount</u>
1 – 100	\$3,000
101 - 1,000	\$9,000
1,001 – 4,000	\$14,000
4,001 & over	\$19,000

### REVIEW PROCESS

CDFW will validate each applicant's eligibility and strive to fund as many grants as there are eligible applicants. Incomplete applications will not be considered. If more applications are submitted than funds available (Voluntary Tax Contribution Fund), then grants will be funded in the order applications were received.

### REPORTING REQUIREMENTS

Grant recipients must submit a Final Performance Report that describes activities funded with this grant. The report is due no later than November 30, 2022. Failure to submit may disqualify the applicant from future consideration as a grantee of funds from this program.

### UNALLOWABLE COSTS

*Incentives:* Raffles, incentives, gifts, and donations.

*Hospitality:* Hospitality suites, alcoholic beverages, costs of entertainment, including amusement, diversion and social activities, any costs directly associated with such costs (e.g., tickets to shows, sports events, meals, lodging, rentals, transportation, gratuities).

*Fundraising:* Organized fundraising, e.g., financial campaigns, solicitation of gifts.

### SCHEDULE

- October 5, 2021: Grant solicitation notice published
- November 1, 2021: Applications due
- November 8, 2021: Grants selected
- February 1 – March 1, 2022: Grant agreements executed
- November 30, 2022: Grant term ends
- December 30, 2022: Final reports due

### FOR MORE INFORMATION

- CDFW Native Wildlife Rehabilitation website: [wildlife.ca.gov/Conservation/Laboratories/Wildlife-Health/Rehab](http://wildlife.ca.gov/Conservation/Laboratories/Wildlife-Health/Rehab)
- California Grants Portal: [www.grants.ca.gov](http://www.grants.ca.gov)
- If you have questions, email Vicky Monroe: [Victoria.monroe@wildlife.ca.gov](mailto:Victoria.monroe@wildlife.ca.gov)



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#### Application Package Instructions

#### 1. COVER LETTER (1-page max)

##### Required information:

- Facility Name: As listed on the CDFW Permit. Clarify if a primary or satellite facility.
- Facility Location: Address, county, acreage (e.g., 0.25 acres), latitude/longitude.
- Principle contact: Name, title, mailing address (if different), phone, email address.

#### 2. PROJECT DESCRIPTION (2-page max)

##### Required sections:

##### **A. Introduction**

- Brief facility overview (e.g., history, operations)
- Number of sick, injured, and orphaned wildlife intakes in 2020.
- Grant tier, based on 2020 intakes.
- Type and/or number of native species rehabilitated each year (estimated).

##### **B. Objectives**

- List one or more of the following objectives, to be funded by the grant:
  - Refine existing and new wildlife rehabilitation techniques.
  - Provide species-appropriate diet and dietary enrichment.
  - Provide species-appropriate behavioral enrichment.
  - Provide species-appropriate veterinary medical treatment.
  - Support and improve animal care to wildlife during rehabilitation.
  - Post-release monitoring, surveillance, and/or data analysis.
  - Conduct conservation education activities to .

##### **C. Estimated Budget:**

- Provide grant budget summary and breakdown of anticipated budget line-item details. Use Table 1. "Line-Item Budget Detail".
- Grant funding may support costs associated with the following categories:
  - PERSONNEL SERVICES: Such as seasonal personnel (hourly)
  - OPERATING EXPENSES (General): Including but not limited to purchase of:
    1. Species-appropriate food.
    2. Medication, veterinarian medical supplies.
    3. Species-appropriate enclosures.
    4. Animal care supplies (e.g., bowls, bedding); cleaning supplies.
    5. Phone line, internet, website, print costs.
  - OPERATING EXPENSES (Subcontractor): Such as Veterinarian services; technician (equipment installation); contractor (construction/repair).
  - OPERATING EXPENSES (Equipment): E.g., (1) Purchase of x-ray machine; (2) food storage system; (3) office equipment to support facility operations.



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Table 1. Line-Item Budget Detail

Line-Item Budget Detail	
<b>A. PERSONNEL SERVICES</b>	
	\$
	\$
	\$
<b>Total Personnel Services</b>	<b>\$</b>
<b>B. OPERATING EXPENSES: GENERAL</b>	
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
<b>Subtotal Operating Expenses: General</b>	<b>\$</b>
<b>C. OPERATING EXPENSES: SUBCONTRACTORS</b>	
	\$
	\$
	\$
<b>Subtotal Operating Expenses: Subcontractors</b>	<b>\$</b>
<b>D. OPERATING EXPENSES: EQUIPMENT</b>	
	\$
	\$
	\$
	\$
	\$
<b>Subtotal Operating Expenses: Equipment</b>	<b>\$</b>
<b>E. GRAND TOTAL (A+B+C+D) *Based on Grant Tier*</b>	<b>\$</b>

