FINAL

MEETING AGENDA – CALIFORNIA FISH PASSAGE FORUM

Objectives:	Follow-up previous meeting action items; develop new action items to address emerging issues; discussion of progress implementing work plans
Date:	9/4/2013–9/5/2013
Time:	September 4 (9:00AM–4:30PM), September 5 (8:00AM–3:15PM)
Location:	NOAA/USFWS Office 1655 Heindon Road Arcata, California 95521 For reasonable accommodation at the meeting site, contact: Bob Pagliuco, Arcata (707) 825-5166, bob.pagliuco@noaa.gov For additional questions: Tom Schroyer, (916) 445-0008, Tom.Schroyer@wildlife.ca.gov 830 S Street Sacramento, CA 95811
Attendees:	CFPF members and alternates, Pacific Marine and Estuarine Fish Habitat Partnership members and alternates, guests, public
Webinar Call-In Information:	September 4–5, 2013 https://attendee.gotowebinar.com/register/5923916114712113152 You only need to register for the September 4 webinar to participate on both September 4 and September 5. The information for the webinar is the same for both days. After registering, you will receive a confirmation email containing information about joining the webinar. **Dial 1 (415) 655-0051** **Access code: 653-554-692** Meeting ID: 159-159-779 **IF YOU ARE ATTENDING THIS MEETING REMOTELY, PLEASE USE THE HAND RAISE FUNCTION ON THE WEBINAR IF YOU WISH TO COMMENT OR ASK A QUESTION.**

AGENDA ITEMS – SEPTEMBER 4, 2013

		OUTCOMES
8:00AM–9:00AM	**Welcome:** Introductions and welcome to Pacific Marine and Estuarine Fish Habitat Partnership members and guests, housekeeping, agenda review, announcements, review action items from previous meeting – receive updates from Forum members on their respective action items (*L. DeBruyckere*)	
	Pacific Marine and Estuarine Fish Habitat Partnership and California Fish Passage Forum – joint agenda topics	
9:00AM–10:00AM	**FHPs Overview—**Each partnership will give a 30-minute presentation (including Q and A) describing each FHP's recent accomplishments, current projects and future initiatives (*Korie Schaeffer, PMEP Vice-chair*; *Tim Ash, CFPF Governance Committee member*)	
10:00AM–10:30AM	**Current and Future Opportunities—**The two FHPs will discuss current and future opportunities to work together (Multi-state Conservation Grant, APASS, presentations at regional meetings, etc.)	
10:30AM–10:45AM	**BREAK**	
10:45AM–NOON	**Case Study Topics—**The partnerships will discuss breaching levees/removing tidegates in Humboldt Bay, and how this topic is being addressed in various locations along the West Coast. A second presentation will focus on an estuary restoration in the Eel River Delta. ▪ **Estuarine biological sampling** is occurring in Humboldt Bay. Habitat is being created/re-established through breaching levees and removing tidegates. Discussion will focus on the efficacy of the new habitats created (*Mike Wallace*, CDFW) ▪ **Estuary restoration in the Eel River Delta.** The Coastal Conservancy and its partners, particularly the Humboldt Resource Conservation District, are placing the finishing touches on an estuarine restoration project in the Eel River Delta that involves, among many other things, the restoration of more than 300 acres of tidal marsh (Michael Bowen, Coastal Conservancy)	
NOON–1:00PM	**LUNCH**	
1:00PM–1:30PM	**West Coast Estuary Assessments—**PMEP	

	members will provide a summary of the distinct but complementary fish habitat estuary assessments that will be conducted by the PMEP, NOAA, and TNC in 2013 and 2014 (*L. DeBruyckere, Correigh Greene, Korie Schaeffer*)	
1:30PM–2:00PM	**A Summit to Advance Juvenile Fish Habitat in West Coast Estuaries—**PMEP members will discuss the upcoming November 19-20, 2013 summit in Seattle, Washington that will chart the course for a West Coast-wide assessment of juvenile fish in estuaries.	
2:00PM–3:00PM	**Managing People and Fish in Southern California Estuaries**—Salmonids, breaching, rescue, die-offs, and feared predation are recurring topics in the Southern California region, particularly in the geographic area comprised by Monterey to Marin Counties. Discussion will focus on key challenges of managing fish habitat and the human population in this part of California (*Kevin Shaffer, Kurt Zimmerman*)	
3:00PM–3:15PM	**BREAK**	
3:15PM–3:45PM	**APASS**—The status of the development of the APASS tool will be discussed, including key next steps for implementation and outreach (*Donnie Ratcliff*)	Actions the Forum will take to advance APASS
3:45PM–4:00PM	**Passage Assessment Database**—An overview of the Passage Assessment Database will be presented (*Anne Elston, Robin Carlson*)	
4:00PM–4:15PM	**Recap action items and decisions, and set next meeting date and location**	
4:15PM	**ADJOURN**	

AGENDA ITEMS – SEPTEMBER 5, 2013

OUTCOMES

8:00AM–8:30AM	**Gather for coffee and networking**	
8:30AM–9:30AM	**Legal Advice on how the Forum Conducts Meetings**—Results from discussions with California Department of Fish and Wildlife legal counsel will be presented, and Forum members will discuss implementation of that guidance (*Kevin Shaffer*)	Actions the Forum seeks to take as a result of legal counsel guidance
9:30AM–NOON	**Forum Administrative Issues** ▪ Status of funding for the Forum Coordinator (*L. DeBruyckere*) ▪ Forum endorsement requests received to date and status of those requests (*L. DeBruyckere*) ▪ Trademark/Copyright Forum logo (*Robin Carlson, L. DeBruyckere*) ▪ Forum MOU/bylaws – Should we create an MOU Workgroup? Does the Forum want to create another MOU or should we let the existing one simply expire? What would Forum members have to do to let the MOU expire and just operate on bylaws? Would member agencies rather set in motion an MOU or something more flexible?	**DECISION ITEM**—Forum members will decide whether or not to trademark/ copyright logo **DECISION ITEM**—Forum members will decide on next steps re: dealing with MOU
NOON–1:00PM	**LUNCH**	
1:00PM–3:00PM	**Committee Discussions** ▪ **Governance Committee** ○ Discuss disbursement of funds to PMEP and CFPF from Multi-state conservation grant ○ Forum logo trademark/copyright. **Decision item:** Robin and Lisa will revisit their recommendation on trademarking/copyrighting the Forum logo and obtain a decision from the Forum. ○ Southern California engagement in the Forum will be discussed. ○ The process to rank projects for Forum funding will be discussed. **Decision item:** Process will be reviewed and finalized. ○ Discuss the number of steering committee members desired by the Forum as well as roles and responsibilities. ○ Salmon Snapshot website will be discussed. **Decision item:** Recommendation to not endorse and to provide permission to use link to our site with appropriate context. ○ Donnie and Lisa will share a one-pager on APASS that includes timelines and deliverables for some key next steps, especially those that involve Outreach and Education Committee or S&D Committee deliverables. ▪ **Outreach and Education Committee** ○ Review draft "Forum endorsement of Videos and Publications" document. **Decision item:** Obtain input and approval from the Forum on this process. ○ Review Forum 2013 Fact Sheet and process to	

	update Fact Sheet. **Decision item:** Obtain input and approval from the Forum on the fact sheet and the process and timing to update Fact Sheet. ○ Creation of Forum Climate Change Working Group – Kevin will ask Forum members if they have individuals in their respective agencies that have expertise and resources to serve on this group. ○ Quarterly updates for projects the Forum endorses and/or funds. **Decision item:** Obtain input and approval from the Forum on the quarterly information requested from entities that are endorsed by or receiving funding from the Forum. ○ Discussion with Science and Data and Governance Committees on specific tasks they would like the Outreach and Education Committee to complete. ○ Discuss the Quarterly Coastal FHP newsletter and Forum submission of articles for that newsletter. ▪ **Permitting/Policy Committee** ○ **Prioritization Working Group** ○ **Engineering Working Group** ▪ **Science and Data Committee** ○ Progress on investigation of habitat quality data alternatives ○ Update on NFHAP habitat assessment data inventory	
3:00PM–3:15PM	**BREAK**	
3:15PM–4:15PM	**Committee Discussions** (continued)	
4:15pm–4:30PM	**Recap today's action items and decisions**	
4:30PM	**ADJOURN**	