

ITEM E-2: BYLAWS OF THE SILT TMDL TAC

**BYLAWS
of the
CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD,
COLORADO RIVER BASIN REGION
TOTAL MAXIMUM DAILY LOAD TECHNICAL ADVISORY COMMITTEE**

**ARTICLE I
Name**

The name of this Committee shall be *Silt Total Maximum Daily Load Technical Advisory Committee*, hereafter referred to as the "TMDL TAC".

**ARTICLE II
Object**

The objective of this Committee shall be to: (1) advise the staff of the Regional Water Quality Control Board, Colorado River Basin Region (hereafter referred to as "Regional Board") with respect to the development and implementation of silt TMDLs for Ag Drains, and the New and Alamo Rivers in a timely fashion; and (2) provide expert resources, scientific evaluations, and recommendations on TMDL documents (e.g., problem statement, draft TMDLs, implementation plans).

**ARTICLE III
Members**

Section 1 The Regional Board mailed out a letter on October 21, 1998, that solicited applications for inclusion on the TMDL TAC. All individuals who submitted a request for inclusion were included on the TAC.

Section 2 The membership of the TMDL TAC is:
Stephen Birdsall, Imperial County Agricultural Commissioner
Fred Cagle, Audubon Salton Sea Task Force
Bart Christensen, State Water Resources Control Board
Milton Friend, Salton Sea Science Subcommittee
Larry Gilbert, Farmer, Imperial Valley
Lauren Grizzle, Imperial County Farm Bureau and Imperial Valley Vegetable Growers
Juan Guerrero, University of California Cooperative Extension, Holtville Field Station
Steven Johnson, Sonny Bono Salton Sea National Wildlife Refuge
Al Kalin, Farmer, Imperial Valley
Tom Kirk, Salton Sea Authority
Leon Lesicka, Desert Wildlife Unlimited, Inc.
Ed McGrew, United States Filter Corporation
John Pierre Menvielle, Farmer, Imperial Valley

Carol Roberts, U.S. Fish and Wildlife Service
Robert Robinson, Coachella Valley Water District
Cheryl Rodriguez, U.S. Bureau of Reclamation (alternate: Joe Gleason)
Jennie Snyder, Imperial Irrigation District
James Walker, Farmer, Imperial Valley

- Section 3** It shall be the responsibility of the individual members to provide the Committee with information that the member believes is important to the Committee. If there is information that a member believes should be made available to the entire TAC, the member will either supply said information for all members, or will provide the information to the Regional Board at least one week prior to the meetings in order to allow the Regional Board to distribute the information. Members of the TAC can submit potential agenda items to the chair person and or the Regional Board.
- Section 4** Each member of the TAC may appoint an alternate to serve in his or her absence.

ARTICLE IV
Role of the Regional Board

- Section 1** The Regional Board is ultimately responsible for all components of the TMDLs.
- Section 2** The primary role of the Regional Board, with respect to the TMDL TAC, shall be to provide regulatory and technical guidance on issues related to the TMDL. The Regional Board shall be a non-voting member of the TMDL TAC.
- Section 3** The Regional Board shall prepare and distribute agendas at least one week prior to the meeting.
- Section 4** The Regional Board shall be responsible for preparing and distributing minutes in a timely manner.
- Section 5** The Regional Board shall act as official secretary of the meeting.

ARTICLE V
Officers

- Section 1** The officers of this committee shall be a Chairperson, Vice-Chairperson, and Secretary.
- Section 2** It will be the role of the Chair to: (1) chair the meetings; (2) focus the discussion on the task at hand; (3) appoint Subcommittee Members as described in Article VII; (4) maintain communication with the Regional Board and any Committees as necessary; (5) protect the process by enforcing the Approach (Article VIII) and Basic Procedures (Article IX); (6) review agenda

items, solicit agenda items from the TAC, and submit agenda items to the Regional Board; and (7) act as Timekeeper.

Section 3 It will be the role of the Vice-Chairperson to: (1) assist the chair as needed; and (2) substitute for the Chairperson in the event of his/her absence.

Section 4 It will be the role of the Secretary to record: (1) the result of any action items;(2) any motions that the TAC passes; and (3) minority reservations.

ARTICLE VI Meetings

Section 1 Meetings shall be held on the third Monday of every month, at a time agreed upon by the TMDL TAC.

Section 2 The meetings shall be open to the public. Members of the public are asked to submit their comments/questions in writing to the Regional Board in order to allow the Committee to focus on its agenda items during the meeting time. All comments received on the subject of TMDLs, and Regional Board responses to those comments, will be distributed to the Members by Regional Board staff.

Section 3 Members of the audience and the TAC shall exercise respect during the proceedings of the meetings and should refrain from talking out of order.

ARTICLE VII Subcommittees

Section 1 Subcommittees, standing or open, shall be appointed by the Chairperson as the TAC shall from time to time deem necessary to carry on the work of the TAC. The Chairperson shall be an ex officio member of all subcommittees.

Section 2 In appointing subcommittees, care should be taken to include representatives from multiple sides of the issue.

ARTICLE VII Approach

Section 1 Interest-based problem solving approaches will be utilized at all times.

Section 2 Varying points of view will be welcomed and honored.

Section 3 It is assumed that all Members, while looking after their own unique interests, will also make an effort to keep a global view regarding all problems.

ARTICLE I
Basic Procedures

- Section 1** **Call to Order, Determination of Quorum, Order of Business**
 Reading and Approval of Minutes
 Report of the Regional Board
 Reports of Officers and Sub Committees
 Unfinished Business
 New Business
 Public Comment
- Section 2** **Quorum**
 A quorum shall consist of at least seven TAC members.
- Section 3** **Robert's Rules**
 All business shall be conducted according to Robert's Rules of order.
- Section 4** **Recommendations to the Regional Board**
 In cases where a motion carries by a majority vote (without unanimous consent), recommendations to the Regional Board shall be provided in the form of a majority and minority opinion. The minority has the option to submit an opinion on any action.